

PARENT SERVICE PROGRAM

1. WNCS asks each parent to volunteer 10 hours in support of the school each school year (20/family). This is an easy, pleasant way to get to know other parents, make a big difference in the operation of the school, keep tuition costs lower and build a strong school community. Grandparents, other guardians and children can all contribute to the family total.
2. **PSP rules:** It is the **parent's responsibility** to 1) to identify tasks that interest you 2) complete the tasks you've chosen; and 3) report PSP hours. Reporting can be done by filling in PSP job card (available at the school) and turning it into the office or simply reporting to bonnie.cowley@washnewchurch.org. *Hours must be reported no later than 3 weeks after the end of the quarter in which they occurred and at the end of the year they must be reported by June 10th.* It is the **PSP team's responsibility** to provide information about available tasks and to review and verify parent reporting.
3. **Refund:** At the end of the school year, you will be refunded up to \$400 for all whole hours completed (at \$20/hr).
4. **Service Areas:**
 - a. **Grounds:** Help beautify and maintain landscape, garden weeding crew.
 - b. **Building Maintenance: Special cleaning work (windows, cobwebs, repair, and improvement (indoor and outdoor)**
 - c. **Classroom Help:** Classroom preparation and organization (academic and administrative)
 - d. **School-day Support:** Supervise lunch, recess, dismissal, after school detention and student chores
 - e. **Administrative Support:** Answer phones, help with filing and publications, promotions.
 - f. **Events/Activities:** Set-up/clean-up for events, provide food & drink, chaperone field trips
 - g. **Library:** Assist librarian (Amanda Hyatt) per her direction
 - h. **Uniforms:** Managing uniform consignment
 - i. **School Board and other Committees:** Parents elected to serve on boards.
 - j. **Worship and Classes:** Participate in Sunday Services, classes, and workshops.